

**KHS EAL STUDENT TRANSITION PROGRAMS**

 **(1)The School Experience Transition SET Program**

The School Experience Transition SET Program runs during the students’ three day school visit in preparation for their formal enrolment into the school. The program is designed to orient students to the fundamental expectations and operations of the school. EAL students are mentored by a student from their year group who help guide them through the information and resources of the school. Students receive an information package about the schools operations and are familiarised with the day to day routines of the school.

**(2) The KHS EAL Student Transition Program**

In order to ensure that support for EAL students continues upon enrolment, a semester based KHS mandated six week student transition program has been developed for new EAL students intending to enrol at the school. Killara High School’s mandatory semester based six week transition program is designed to assist with EAL student integration and provides these students with the tools and skills to foster active participation in school life.

On the day of enrolment or a day and time nominated by the enrolment officer parents/ guardians MUST attend a preliminary information meeting with the EAL Transition Program Coordinators. A translator will be made available upon request. ATTENDANCE IS MANDATORY prior to formalising enrolment procedures. The meeting will provide parents with detailed information about the EAL Student Transition Program and its mandatory nature.

Following the preliminary information meeting between parents/guardians and KHS staff, EAL students will be assigned a Year 10 mentor who will accompany them to the weekly EAL transition workshops and will work to help the students adjust to the new school environment by being available on a day to day basis as a companion to turn to. Parents are encouraged to attend these meetings also.

Upon completion of the six week transition program students will receive a completion certificate and enrolment at KHS will be formalised. KHS Head of Welfare will continue to monitor the welfare of these students over their remaining time at high school. The students will receive ongoing support in home group, with the home group teacher taking on the role of a support person and parent-staff intermediary.