

The Discipline and Levels System

Praise, reward and encouragement are used to foster cooperation and adherence to the school's General Code of Conduct and Statement of Students Rights.

The schools level system is implemented when the General Code of Conduct, Classroom or Playground codes are breached or in cases of persistent breaches of this code.

The Discipline Level System is organized so as to provide maximum support and help to students who find it difficult to behave in an acceptable way. At the same time unacceptable behaviour will not be tolerated.

If students do not follow the school's Code of Conduct or disrupt classroom learning they will be counseled and consequences for their behaviours and actions will follow. The degree of seriousness, or persistent breaches, will determine the consequences set in place by the school which will act in accordance with the DoE ***Student Discipline in Government Schools*** document.

The Discipline Levels system comprises 4 levels, each of which carries its own actions and consequences for inappropriate behaviour. If a student fails to respond positively at a particular level they will move on to the next level.

Level One – Yellow

- A student who has breached the school's Code of Conduct through unacceptable behaviour or truancy is placed on Level One by the classroom teacher. The student will be asked to complete a Student/ Classroom Teacher Agreement which asks them to specify the behaviour that requires change. Following this the student will be asked to complete a Yellow Level One card for one cycle of lessons or Sport. This card shows the agreed learning goals for the student while on Level 1. Parents/ Carers will be contacted by the classroom teacher.
- A student who has breached the school's Code of Conduct presenting unacceptable behaviour in the playground is referred to the relevant Stage Head Teacher and may be placed on a Level One Yellow Playground book. Parents will be contacted and the student's behaviour will be monitored for at least one week.

Level Two – Orange

- A student on Level 1 - Yellow whose behaviour or progress has not improved in a subject area will be referred to the Head Teacher and placed on Level Two. A Student/ Head Teacher Agreement will be completed and an Orange Card requiring monitoring by the Head Teacher and parent will be used for one complete cycle. Parents/ Carers will be notified of the student's placement on this level.
- A student who has been placed on Level One in more than one course may be issued with a Level Two Orange book requiring daily monitoring by the Year Adviser or Assistant Year Adviser and Parent/Carer for two weeks. Parents/Carers will be notified of placement on this level by letter. The relevant Stage Head Teacher will interview each student regarding behaviour and learning goals.
- A student who has truanted for one or more whole days or a number of lessons in different courses will be placed on a Level Two Orange book monitoring attendance and progress in all classes for a

period of two weeks following the completion of a Level Two Student Agreement with the relevant Stage Head Teacher. Parents will be contacted. The student reports to Year Advisers each day and the parent signs the book each evening.

Level Three – Red

- A student who has seriously breached the Code of Conduct or a student on Level Two whose behaviour, progress and/or attendance has not improved may be placed on Level 3. Students found with alcohol at school may be placed on Level 3. Parents/Carers will be required to attend an interview at school. A Level 3 Contract including a formal written caution re suspension will be negotiated and signed by the student and parent, and a copy provided to the student and parent/carer. The student will be issued with a Level 3 - Red book requiring daily monitoring by the Head Teacher Student Support or Head Teacher Stage and parent/carer for three weeks. A Deputy Principal will conduct the parent interview with the Head Teacher Stage/Wellbeing.

Level Four – Grey/Suspension

- Students may be suspended from school in accordance with DoE policy, *The Suspension and Expulsion of School Students* ([http://www.det.nsw.edu.au/policies /index.shtm](http://www.det.nsw.edu.au/policies/index.shtm))

Students may be suspended from school for up to and including four days for:

1. Continued disobedience
2. Aggressive behaviour

Killara High School is a smoke-free zone. This includes e-cigarettes.

Persistent breach of the school rules with regard to smoking on school premises may lead to suspension.

Long suspension of up to and including 20 days can be imposed for

1. Physical Violence
 2. Use or possession of a prohibited weapon, firearm or knife
 3. Possession or use of a suspected illegal substance
 4. Use of an implement as a weapon or threatening to use a weapon
 5. Serious criminal behaviour related to the school and
 6. Persistent misbehaviour.
- The Principal will convene a suspension resolution meeting of personnel involved in the wellbeing and guidance of the student, including the parents or carers to discuss the basis on which the suspension will be resolved. Following resolution a student will be issued with a Level 4 - Grey book requiring daily monitoring by the Deputy Principal and parent/carer for four weeks