

Year 7 2024 - DOCUMENT REQUIREMENTS FOR CONSIDERATION OF ENROLMENT

All Year 7 2024 applicants will receive an *Enrolment Pack* in Term 4 2023 outlining when to provide copies of the required supporting documents. Please see list below.

A *Document Checklist* will be provided in this mailing, as well as additional instructions to assist with finalising your Year 7 2024 enrolment (i.e., details of Term 4 Orientation, how to make a Uniform Shop booking etc.).

☐ **Student Identity documents**

☐ **Proof of Address documents** **100 POINTS required:** see following page

☐ **School Report** two most recent school reports

☐ **Immunisation History** required for students enrolling for the first time in a NSW Government school or not previously provided

Student Identity

AUSTRALIAN (or NZ) CITIZENS	<ul style="list-style-type: none"> Australian/NZ Passport or Australian Birth Certificate. Or Australian Birth Certificate and Australian Citizenship Certificate where both parents were born overseas.
PERMANENT RESIDENTS	<ul style="list-style-type: none"> Passport and relevant visa/travel documents for the student and their parent of whom is the Primary visa holder in the family.

Proof of Address

Parents of all locally residing students seeking enrolment at Killara High School, are required to provide Proof of Address documents to the value of **100 points**, as per the *NSW Department of Education 100-point Residential address check*. Please see following page for a list of documents that the school can accept.

General Guidelines:

- All documents **MUST** show the full name of the parent and address of the parent or carer with whom the child lives.
- All lease agreements **must be valid for a period of at least 6 months from start of enrolment** (i.e., a minimum of 31 July 2024 for Year 7 Term 1 2024 enrolments).
- All original documents must be sighted.
- All documents must be current.
- Personal references are not considered.

Please see following page for list of documents required for Proof of Local Residency.

Parents are required to provide documents totalling **100 points** from the list below:

ALL documents MUST be in the full name of the student's parent/guardian.

At least ONE document from Section 1 is required.

Document showing the full name of the child's parent	Points
1. Only one of (i.e.no additional points for additional documents) 1.1. Council rates notice 1.2. Lease agreement through a registered real estate agent for a period of at least 6 months from the start of enrolment AND rental board bond receipt 1.3. Exchanged contract of sale of Residential Property	40
2. Any of the following 2.1. Centrelink payment statement showing home address 2.2. Electoral roll statement	20 each
3. Any of the following documents 3.1. Electricity and/or gas bill showing the service address* 3.2. Water bill showing the service address* 3.3. Telephone or internet bill showing the service address* 3.4. Drivers licence or government issued ID showing home address. <i>Note: digital licences must be verified in person at the school office</i> 3.5. Home building or home contents insurance showing the service address 3.6. Motor vehicle registration or compulsory third party insurance policy showing home address 3.7. Statutory declaration stating the child's residential address, how long they have lived there, and any supporting information or documentation of this. 3.8. Other Australian Government service documentation showing <u>home address</u> eg: Letter from Medicare, ATO or child support	15 each

*** no more than 3 months old. Please provide printed copies of digital bills**

NB: The school may request additional documents be provided as required.

More information

Contact the school office T: 02 9498 3722 or visit <https://education.nsw.gov.au/public-schools/going-to-a-public-school/enrolment>