

Document Check List for {Student Name}: _____

DOB _____ Year _____

Verification of Residential Address (100 Point Proof of Address)

- ✓ All documents MUST show the full name of the parent and address of the parent/carer with whom the child lives.
- ✓ All lease agreements must be valid for a period of 6 months from the start of enrolment.
- ✓ All documents must be current and original documents must be sighted.

At least ONE document from Section 1 is required		
	Points Value	Points Scored
1.1 Current Rates Notice	40 points	
OR		
1.2 Lease agreement through a registered real estate agent for a period of at least 6 months from the start of enrolment AND rental bond receipt		
OR		
1.3 Contract of Sale of Residential Property	20 points each	
2.1 Centrelink payment showing home address		
2.2 Electoral Roll Statement showing the home address	15 points each	
3. Any of the following:		
3.1 Electricity and/or gas bill showing the service address*		
3.2 Water bill showing the service address*		
3.3 Telephone or internet bill showing the service address *		
3.4 Drivers Licence or government address ID showing home address.		
3.5 Home Building or Home Contents insurance showing the service address		
3.6 Motor vehicle registration or compulsory third-party insurance showing home address		
Other official documents in your name and address (subject to approval):		
*No more than 3 months old	TOTAL	

Student Identification (copy)

If born in Australia:

Birth Certificate

Passport

If not born in Australia:

Passport or Citizenship papers

Visa

ATE required? circle **Yes / No**

Other

Copy of any NAPLAN results if applicable

Copy of most recent school report (and IEC Assessment if applicable).....

AIR Immunisation History Statement